



Benchmarking and Performance Analytics

Field Data Form

PAGE 1 – AGENCY INFORMATION

AGEN	ICY IN	FORMATION												
Agency	/ Name									ORI Numb	per			
Addres	s					Address 2								
City		State/Pro	State/Province		Postal Code				Country					
Domestic Phone					International I	Phone								
Website														
Notes	Notes (Enter any notes you want to make about this agency or the above information - limit 250 characters)													
	☐ State Police / Highway Patrol ☐ Local Law Enforcement (municipal, county, regional)													
Agency	/ Туре	☐ Sheriff's Office	□ T	ribal		College/University	/School	District			☐ Federal			
		☐ Special Jurisdic	tion (e.g., ai	irport, p	ark distri	ct, housing author	rity, state	e capital,	transi	t)	International			
Is your	agency	participating in the Be	nchmark Citi	ies grou	p for this	survey period?		Yes		No	☐ I do not know			
CHIE	F OR A	GENCY HEAD												
First N	ame		MI	Last I	Name		Suffix Title		Title/	Rank				
POIN	T OF (CONTACT (USER)												
First N	ame		MI	Last	Name		Suffix		Title/	Rank				
Salutat	ion			Phon	e									
Address						Address 2								
City			State/Pr	ate/Province		Postal Code				Country				
	State/110vince 1 Ostal Code Codina y													

PAGE 2 – JURISDICTION DEMOGRAPHICS

RACE AND ETHNICITY PERCENTAGES: CENSUS RACE DESIGNATIONS										
White alone	%	Black or African American alone	%							
American Indian or Alaska Native alone	%	Asian Alone	%							
Native Hawaiian or Other Pacific Islander alone	%	Two or More Races	%							
Some Other Race	Other Race %									
RACE AND ETHNICITY PERCENTAGES: CENSUS ORIGIN/ETHNICITY DESIGNATIONS										
Hispanic or Latino % White alone, not Hispanic or Latino										

JURISDICTION STATISTICS AND KEY FEATURES												
Population				Populatio	n Group	(use U	CR Program definiti	on)	(auto-po	pulated field	d)
Number of Lane	Miles in Jur	isdiction			Number	of Squ	are Miles in Jurisdic	ction				
City Type	Urbar	1	Sub	ourban		Rural	mbination					
	Resor	rt / Tourist	: Town - Win	nter, prim	arily	F	Resort / Tourist Tov	vn - Sum	mer, prim	arily		
	☐ Colle	ge Town	☐ Mi	ilitary Tov	vn		Major Airport	Stat	e Capitol			
Key Features	☐ Major	Sports Fa	cility/Venue			☐ Casino ☐ Other significant feat						
	If Major A	irport sele	cted, does y	our agen	cy bear pa	atrol re	sponsibility for the	airport?	☐ Yes		No 🗌	Unknown
	If Other si	gnificant f	eatures sele	cted, list	them							
Census Region		((auto-popula	ated field))	Cens	us Division		(auto-po	pulated field	d)
Nearest Metropo	litan Statist	ical Area (MSA), if kno	wn								
PAGE 3 –	PAGE 3 – AGENCY DEMOGRAPHICS											
AUTHORIZED	AUTHORIZED STRENGTH											
Total	(auto-calc	ulated field	d) S	Sworn	(auto-ca	alculated field)	Non-s	sworn	(aut	to-calculated	d field)
AUTHORIZED	STRENG	TH BY R	ANK (ALI	. SWOR	N/NON	I-SW(ORN - NOT COU	NTING	JAIL PO	SITIC	ONS)	
Authorized streng	gth of First	Responde	r positions									
	Executive	level posit	ions (Chief a	and 2 step	os below)							
Authorized	Mid-level positions (Ranks 3 steps below the Chief to one step above First Line Supervisor)											
Strength Sworn	First-line supervisor positions											
	Line officer level positions (All ranks below First Line Supervisor)											
Authorized Strength	Civilian po	sitions, firs	st-line super	visor or a	bove							
Non-sworn	Civilian no	n-supervis	ory positions	S								
ACTUAL SWO	RN											
Paid Full-Time Sv	worn					Paid	Part-Time Sworn					
ASSIGNED SV	WORN BY	CATEG	ORY									
				Male	e Fei	male					Male	Female
White alone							Black or African A	merican	alone			
American Indian	or Alaska N	lative alon	e				Asian Alone					
Native Hawaiian	or Other Pa	ncific Island	der alone				Two or More Race	es				
ASSIGNED SV	WORN BY	CATEG	ORY: CEN	SUS OF	RIGIN D	ESIG	NATIONS					'
Hispanic or Latin	0						White alone, not I	Hispanic	or Latino			

WOMEN AND MINORITIES	WOMEN AND MINORITIES											
Coverant 9. Above and Citizen Favivalents	Number of m	Number of minorities										
Sergeant & Above and Citizen Equivalents	Number of w	Number of women										
COMMISSIONED OFFICERS BY RANK												
CONTINUOTORED OF TORRIO DE TORRIO												
Authorized strength of sworn officer positions, first-line supervisor or above												
Authorized strength of sworn officer positions,												
OTHER												
Patrol Shift Schedule	☐ 8 hours	8.5 hours	☐ 10 hours	☐ 12 hours	☐ Combination							
Accreditation												
Are your Commissioned Officers Unionized? Unknown Yes No												
Authorized strength of sworn officer positions, OTHER Patrol Shift Schedule Accreditation	below the rank o	of first-line superv	☐ 10 hours	☐ 12 hours ☐ Both	☐ Combination							

PAGE 4 – ASSIGNMENTS

SWORN / NON-SWORN BY ASSIGNMEN	IT				
	Auth. Sworn	Non- Sworn		Auth. Sworn	Non- Sworn
Animal Control (if part of police department)			Commanders (Division Commanders and above)		
Communications/Dispatch			Community Oriented Policing		
Crime Analysis			Crime Prevention		
Schools (DARE programs, SRO)			Evidence Technician or Crime Lab		
Intelligence			Investigations – Persons		
Investigations – Property			Investigations – Other		
K-9 Units			Narcotics		
Patrol			Personnel/HR		
Planning and Research Unit			Professional Standards or Internal Affairs		
Property Room			Public Information		
Records			Multi-jurisdictional Task Force		
Traffic			Training (full-time training staff and academy instructors)		
Emergency Response - All (Full-Time)	(<mark>auto</mark> -ca	lculated)	Emergency Response - All (Part-Time)	(<mark>auto</mark> -cal	culated)
Emergency Response - SWAT (Full-Time)			Emergency Response - SWAT (Part-Time)		
Emergency Response - EOD (Full-Time)			Emergency Response - EOD (Part-Time)		
Emergency Response - Water Rescue (Full-Time)			Emergency Response - Water Rescue (Part-Time)		
Emergency Response - Other (Full-Time)			Emergency Response - Other (Part-Time)		
Victim Services Unit			All Other Including Administration		

PAGE 5 – BUDGET / SALARY AND WORKLOAD INFORMATION

BUDGE	BUDGET INFORMATION												
Jurisdicti	on Budget - Օր	perating budg	get only (no ca	apital and no	grant)				\$				
Police Bu	ıdget - Operati	ng budget on	nly (no capital	and no gran	nt)				\$				
Police Bu	ıdgeted Overtir	ne										%	
Training	Budget								\$				
	lue of personn lude salary and l		th salary and b	enefits					\$				
Percent o	of personnel bu	ıdget paid as	overtime (inc	lude only bu	udgeted overt	ime)			\$				
	Federal Grant	:S	\$		Grants	\$	3		Foundation Gran	nts	\$		
	Grants - Othe	r	\$	Total	Grant Revenu	e	(auto-calculate	ed)					
Grants	Top Use of grant funds		pment					uvenile Programs - Traffic Safety Tactical Gear					
	Total Value	from Federa	al Forfeiture Pi	rograms							\$		
Forfeiture Funds	Top Use of		pment 🔲 T	raining	Technology Programs -	•				J	ms - T al Gea	raffic Safety	
SALARY INFORMATION													
Average	percentage of	civilian emplo	oyee salary inc	crease or de	crease							%	
Average	percentage of	sworn officer	r salary increas	se or decrea	ise							%	
Budgeted	d Median Salar	/ Chief	\$		Sergeant	\$			Entry Level	\$			
Special P (select all apply)		Education In	_	Hazardous Tuition	Duty		erformance Pay		Shift Differenti			ngual Ability	
Minimum	Education		mal requireme		HS diploma o		·		e college - no de				
Required		☐ Two ye	ear degree	☐ F	Four year deg	ree							
CALLS	FOR SERVI	CE / WORK	KLOAD										
	Total calls for	service										(auto- calculated)	
	Total calls for	service that	were officer in	nitiated		Total	Calls for servi	ce tha	t were citizen ge	enerat	ed		
	Total Calls ha	ndled by a te	elephone repo	rting unit		Total	Calls Input Or	nline					
Datus	Total Calls re	sulting in writ	itten reports				an response tir mergency / prior		minutes and sec	onds			
Patrol	Target respon	nse time in m	ninutes and se	conds [for er	mergency / prio	rity 1 c	calls] (displayed i	n fracti	ions of minutes)				
	Top call for service (select one)	Building Disturb Noise c	sconnects g Check pance complaints one Report	Alarm ca Check th Domesti Not track Theft Re	ne welfare c ked	Ci Lo	nimal call tizen contact ockout pecial service raffic		Assist citizen [Civil matter [Medical [Suspicious activi Traffic Accident	Colored Colore	odes e otorist	utside agency nforcement assist Hazard	

Mental Health Calls	Mental health crisis calls you respond to and create a report on	
	Attempted suicide calls you responded on	
	Completed suicide calls you responded on	
Investigations	Average caseload per investigator for Crimes Against Persons (not including sex crimes or crimes against children)	
	Average caseload per investigator for Crimes Against Property	
	Average caseload per investigator for Narcotics	

PAGE 6 – CRIME STATISTICS AND CLEARANCE RATES

CRIME STATISTICS										
Reporting System	☐ Unk	known	☐ UCR	☐ NIE	BRS		Other			
Part 1 Total - Crime (Includes Aggravated		ry, Arson, Auto Thef	t, Burglary, Homicide	e, Rape, Robbery,	, and The	eft)		(auto-calculate	d field)	
Part 1 Total - Violer (Includes Aggravated		ry, Homicide, Rape,	and Robbery)					(auto-calculate	d field)	
Homicide		Rape		Robbery			Aggra	avated Assault		
Part 1 Total - Prope (Includes Arson, Auto		ry, and Theft)						(auto-calculate	d field)	
Burglary (Commercia + Residential)	al	Larceny/Theft		Motor Vehicle	Theft		Arso	า		
Part 2 Total - Crimes										
Domestic Violence Offenses Vandalism Fraud								Sex Offenses (not rape)		
CLEARANCE RA	TES									
Note: Clearance is def crimes reported. Clear					urisdictio	n are not count	ed as t	hey are subtracted from	the # of	
Total Arrests										
Part 1 Total – Crime (Includes Aggravated		ry, Arson, Auto Thef	t, Burglary, Homicide	e, Rape, Robbery,	, and The	eft)				
Part 1 Total - Violer (Includes Aggravated		ry, Homicide, Rape,	and Robbery)							
Homicide		Rape		Robbery			Aggra	avated Assault		
Part 1 Total - Prope (Includes Arson, Auto		ry, and Theft)								
Burglary (Commercia + Residential)	Burglary (Commercial + Residential) Larceny/Theft Motor Vehicle Theft Arson									
Part 2 Total - Crime	es									
Domestic Violence	Offenses		Vandalism		Fraud			Sex Offenses (not rape)		

PAGE 7 – USE OF FORCE

USE OF FORCE / RESPONSE TO RESISTANCE	
Total Incidents Where Force Was Used	

Communication	/ Verbal Direction		Physical - Soft Hands (On / Holds / Pre	essure Sensi	tive				
Physical - Strike Punches	es / Pain Compliance / Take Down / Kicks /		Handcuff / Restraint D	evice						
Chemical Spray	/ Chemical Agent - Displayed, Not Used		Chemical Spray / Chem							
Taser / CEW / I	ECD - Displayed, Not Used	Taser / CEW / ECD - U	Ised							
Impact Weapor	n / Baton / Flashlight - Displayed, Not Used	Impact Weapon / Batc	on / Flashlight -	Used						
Less Lethal Mui	nitions - Displayed, Not Used	Less Lethal Munitions	- Used							
Canine - Preser	nt		Canine - Utilized							
Firearms - Disp	layed, Not Used		Firearms - Used							
Other Lethal Us	se of Force		Other Non-lethal Use of	of Force						
Number of adv	erse reactions to electro-muscular incapacita	tion deploym	ents							
Anecdotal infor	mation on adverse reactions to electro-musc	ular incapaci	tation deployments (limit	250 characters)						
	· · · · · · · · · · · · · · · · · · ·									
OFFICER SA	FETY									
	Unknown Accidents	(not traffic)	Bites	Contusio	n _	Fo	ot Pursuits			
Top 3 Causes	Miscellaneous Not Trac	ked	Other	Patrol In	cidents					
of officer injury	Physical Fitness Physical -	Training	Potential Exp	osures to Patho	gens					
(select #1, #2, #3)	Responding to Calls Routine	Duties	Searching or	entering buildin	g or car _	Slip	p and Fall			
	Sprain/Strain Strugglin	ect Traffic Crashe	es	_	Tra	aining				
On-Duty	On-Duty Officer-involved traffic crashes		(auto-	calculat	lated field)					
Officer- involved	On-Duty Officer-involved traffic crashes wh	as at fault								
traffic crashes	On-Duty Officer-involved traffic crashes wh									
Does your ager	ncy have a mandatory seat belt policy?			☐ Yes	☐ No		Unknown			
Does your ager	ncy have a mandatory vest wear policy?			☐ Yes	☐ No		Unknown			
If yes, Does	your agency provide the vests?			☐ Yes	☐ No		Unknown			
Does your ager	ncy have a wellness policy?			☐ Yes	☐ No		Unknown			
Does your ager	ncy have a peer support team?		Yes	☐ No		Unknown				
If yes, is the	e peer support team tied to clinical staff?		☐ Yes	☐ No		Unknown				
Does your ager	ncy have a fitness program?		Yes	☐ No		Unknown				
If yes, is it i	mandatory or mandatory to participate?		☐ Yes	☐ No		Unknown				
Does your ager	ncy allow officers to work out on-duty?		Yes	☐ No		Unknown				
Does your ager	ncy have an onsite gym?			Yes	☐ No		Unknown			
Does your ager	ncy mandate periodic health screenings amo	Yes	☐ No		Unknown					

If you door yo	our department define what kir	nd of health coroning	c are required?	Yes	□ No	Unknown		
, , ,	offer periodic health screening		s are required?			Unknown		
		-		☐ Yes	□ No			
, , ,	mandate mental health screen	ning among officers?		☐ Yes	∐ No	Unknown		
If yes, how off	ten is it done:	L	Annually After a	critical incident	☐ Other	Unknown		
Does your agency	require psychological wellness	s exams?		☐ Yes	☐ No	Unknown		
If yes, are the	y incentivized?			☐ Yes	□ No	Unknown		
Does your agency	require fitness testing?			☐ Yes	□ No	Unknown		
If yes, Pre-em	ployment fitness testing?	☐ Yes	☐ No	Unknown				
Ongoing fitnes	ss testing?			☐ Yes	☐ No	Unknown		
Is it mandator	y or voluntary?	1	Mandatory	☐ Voluntar	y 🗌 Unknown			
How often?		I 🗌 Annual	☐ Bi-annua	al Unknown				
Total number of o	officer suicides	e-job injuries pe	r year					
Total number of h	ours lost due to injuries		Total Workman's comp	ensation costs o	lue to injuries	\$		
Top three types Unknown Sprains/strain/soft tissue tears Contusion Laceration								
of injuries:	Bloodborne pathogen 6	exposure Po	uncture wounds	Broken bones	Chro	nic injuries		
#1, #2, #3)	Burns Inter	nal Injuries Di	slocations	Gunshot wound:	s Othe	er		
Does your agency	track the wellbeing of retirees	5?		☐ Yes	☐ No	Unknown		
Does your agency	utilize a mentoring program f	or your officers?		☐ Yes	□ No	Unknown		
	host social events involving porove departmental morale?	articipation among off	icers and their families	☐ Yes	☐ No	Unknown		
Does your agency morale?	perform an internal employee	e satisfaction survey, s	pecifically to measure	☐ Yes	□ No	Unknown		
PAGE 8 – I	NTERNAL AFFAIR	S						
CITIZEN COM	PLAINTS AND INTERNA	I COMPLAINTS						
Total Citizen Com	plaints Against Sworn Officers		Total Internal Cor		Sworn	(auto-calculated)		
Non-sworn		(date carearae	Officers & Non-sv	vorn		(date carearatea)		
		Citi	zen Complaints		Internal Con	nplaints		
		Against Swo	Against Non-Swo	orn Against Offic		Against Non-sworn		
Founded (Evidence shows the	e officer was at fault)							
Unfounded (Evidence shows the	officer was not at fault)							
Not Substantiated	•							
`	aints under investigation	,						
Totals		(auto-calculat	ed) (auto-calculated	l) (auto-ca	Iculated)	(auto-calculated)		

	Unknown	☐ Compliance with	n General Orders Conduc	t Unbecoming 🔲 C	onstitutional Viola	tion						
T	☐ Criminal Conduct	☐ Dereliction of D	uty 🗌 Driving 🗌 Excessiv	ve Force	iled to follow Rule	es/Procedure						
Top reason for citizen	☐ Failed to Report	Harassment	☐ Improper Search	Inattention	to Duty 🗌 Ju	dgment						
complaints	Misfeasance	☐ Not Tracked	Offensive Language	Performan	ce of Duty							
	☐ Quality of Service	Racial Profiling	☐ Rudeness/Demeanor	Unprofess	ional Conduct							
	Unknown	☐ Compliance with	n General Orders Conduc	t Unbecoming 🔲 C	onstitutional Viola	tion						
_	☐ Criminal Conduct	☐ Dereliction of D	uty Driving Excessiv	ve Force	niled to follow Rule	es/Procedure						
Top reason for internal	☐ Failed to Report	Harassment	☐ Improper Search	☐ Inattention	to Duty 🗌 Ju	dgment						
complaints	Misfeasance	☐ Not Tracked	Offensive Language	Performan	ce of Duty							
	Quality of Service	Racial Profiling	☐ Rudeness/Demeanor	Unprofess	ional Conduct							
Total number	of commendations/com	pliments										
PAGE 9	PAGE 9 - MISCELLANEOUS INFORMATION											
TRAFFIC C	CRASHES AND CITA	TIONS										
	property traffic crashes											
Total public p	property traffic crashes w	vith one or more fatal	ities									
Total public p	property traffic crashes w	vith one or more non-	officer injuries									
Do officers re	espond to non-injury cras	shes?		☐ Yes ☐	No 🗌 Ur	ıknown						
Total public p	property crashes without	injuries										
Total public p	property traffic crashes w	vith fatalities related t	o alcohol									
Total traffic o	rashes resulting in issua	nce of traffic citation										
	Alcohol	Careless Driving	Disobey Traffic Control	Device Driver	Inexperience							
Top 3 Causes for traffic			a Single Lane Fail to Yie									
crashes (select	Improper Back	ring Improper	Lane Change Improper	Turn Inatter	ntion Neglig	jent Driving						
#1, #2, #3)	Not Tracked	Other Contribu	ting Causes Speed	Unsafe	Turn							
Total Citation	ls	(auto- calculated)	Total non-moving violation cita	ations								
Total moving	violation citations	(auto- calculated)	Total moving alcohol violations	5								
Total moving	speed violations		Total moving failure-to-comply	with traffic control de	evices violations							
Total other m	noving violations											
TRAINING	TRAINING											
Average train	ning hours received annu	ally per officer			(auto-calcula	ited field)						
Average hour	rs per officer for in-house	e classroom and hand	ls-on training									
Average num	ber of hours per officer	of all outside training										

СОММ	AND:	SCHO	OL GRADUATES	;														
Number Graduate		FBI Aca	demy		SLEI command course						Other command schools							
from:		Souther	n Police Institute		Northwestern Institute program						Total					(auto		
FLEET																		
Total mil	les driv	en by d	epartment vehicles															
Does your agency policy allow issuance of take home vehicles?										☐ No		□ (Jnknov	/n				
Vehicle Replacer Criteria		Is mile	eage a criteria?	☐ Ye	☐ Yes ☐ No ☐ Un				nown If yes, threshold			old	ld				niles	
	mont	Is yea	rs in service a crite	☐ Ye	☐ Yes ☐ No ☐			Unknown If yes			thresho	yea			ears/			
	TICITO	Is maintenance costs a criteria?			☐ Ye	s [□ No □ Unknown I			If yes, threshold			\$					
		Do you	u have other criteri	a?	☐ Ye	s [☐ No		Unknown	iknown If y		If yes, criteria						
Number	assign	ed to	Cars		ATVs			М	otorcycles	5			Unm	nanned Aircraft				
patrol, investigations,			SUVs or Trucks		Horses	i		W	/atercraft				Arm	Armored Vehicles				
special o	peration	ons:	Segways		Bicycle	es		М	anned Air	crat	ft							
PAGE 10 – MISCELLANEOUS INFORMATION (CONT.)																		
ALARMS																		
Does the jurisdiction have an alarm ordinance?										Yes		□ N	0	□ U	nknown			
Does the	Does the jurisdiction require a verified response?									Yes		□ N	0	U	nknown			
Is suspending police response to an alarm permitted?									Yes		□ N	0	U	nknown				
If yes	s, num	ber of fa	alse alarms that trig	gger sus	spension													
Total nu	Total number of alarm users, residential and commercial																	
Total nu	mber c	of false a	alarms with respons	se but n	not cancel	led ala	arms											
K-9																		
Does the	e ageno	cy have	a K-9 unit?									Yes			lo	□ L	Jnknown	
If yes,	Num	Number of assigned police dogs					Averag	erage years of experience fo				for assigned police dogs						
	Num	Number of dog bites by assigned poli				ngs Number of appreher				nsions credited to assigned police					e dogs			
	Number of drug finds by assigned police dogs Number of bomb sea									arches by assigned police dogs								
PROPE	RTY	ROOM	S															
Total Staff (auto-calculated) Total number of civilia				ian staff ir	att in property room					Total number of commissions officer staff in property room					(auto calcula			
Total Number of		of Items	Released to ow	ner			Dispo	sed or	destroyed	t			Ta	aken i	n			
		or recitio	Released to court Total flowed through the v							workro	workroom (auto calcula							
CONTE	MPO	RARY	ISSUES / HOT	TOPIC	CS													
Does the agency use Body-Worn Cameras?																		

Does your jurisdiction have a civilian complaint review board?	☐ Yes	☐ No	Unknown
Does your agency have in-car cameras?	☐ Yes	☐ No	Unknown
Number of days your policy states you will retain non-evidentiary body-worn camera footage			
Does your agency use an Automatic Vehicle Location (AVL) System?	☐ Yes	□ No	Unknown
Did your agency participate in a 1033 program?	☐ Yes	☐ No	Unknown